

# VILLAGE OF WAPPINGERS FALLS



**BUILDING DEPARTMENT  
OFFICE OF CODE ENFORCEMENT OFFICE OF  
THE FIRE INSPECTOR 2582 SOUTH AVENUE  
WAPPINGERS FALLS, NY 12590  
PHONE: (845) 297-5277 FAX: (845) 296-0379  
E-mail: [bmurphy@wappingersfallsny.gov](mailto:bmurphy@wappingersfallsny.gov)  
[www.wappingersfallsny.gov](http://www.wappingersfallsny.gov)**


## **ABOVE GROUND / IN GROUND POOL PERMIT PACKAGE**

**NOTE: APPLICATIONS CANNOT BE REVIEWED UNTIL THE SUBMITTAL IS COMPLETE.**


(All items below must be submitted. Fee payable upon issuance of building permit)

Applicable Codes : ***NYS Building, Fire, Plumbing, Mechanical and Energy Conservation Codes***


### **BUILDING PERMIT APPLICATION**

- ☐ Application must be fully completed
- ☐ Must be signed by the owner or submitted with a consent form(included in packet)
- ☐ Workers' Compensation, proof of insurance 
  - Accepted Forms:
  - U26.3 - Certificate of Workers' Compensation Ins (NYS Insurance Fund only)
  - C105.2 (9/07) - Certificate of Workers' Compensation Insurance
  - GSI 105.2 (2/02) - Certificate of Participation in Workers' Compensation.

### **CONSTRUCTION DRAWINGS/SPECIFICATIONS**

- ☐ Need to submit two (2) drawings of the proposed pool or pool specifications. 
- ☐ Pool barrier specifications and pool alarm specifications also required. See attached examples.

### **LOCATION PLAN**

- ☐ A location plan or stamped survey of the property showing the location of the pool and indicating the proper setbacks from the property lines in conformance with the Village of Wappingers Falls Zoning Ordinance. 

### **REQUIRED INSPECTIONS**

- ☐ Footing Inspection at least 48 hrs BEFORE pouring - (in ground pools)
- ☐ Pool wall inspection - at least 48 hrs BEFORE pouring if poured walls (in ground pools)
  - ☐ Plumbing/Mechanical inspection(in-ground/ above ground pools)
  - ☐ Electrical inspection (third party inspector)
  - ☐ Final inspection (in-ground/ above ground pools)

**WATER CAN NOT BE PLACE IN A POOL PRIOR TO THE ERECTION OR PERMANENT ENCLOSURE OR  
TEMPORARY ENCLOSURE APPROVED BY THE BUILDING DEPARTMENT. POOLS CANNOT BE USED  
PRIOR TO THE ISSUANCE OF CERTIFICATE OF COMPLIANCE.**

**VILLAGE OF WAPPINGERS FALLS**  
**CONSENT FORM**

**Name of property owner:** \_\_\_\_\_

**Address of property owner:** \_\_\_\_\_

**Phone number of property owner (Include home, work and mobile number):**

**(H)**\_\_\_\_\_ **(C)**\_\_\_\_\_ **(W)**\_\_\_\_\_

**Email of Property Owner:** \_\_\_\_\_

**Address of site where work is being conducted:** \_\_\_\_\_

**Description of Work:**

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**Name of person doing work:** \_\_\_\_\_

**Address of person doing work:** \_\_\_\_\_

**Phone number of person doing work (Include home, work and mobile numbers):**

**(H)**\_\_\_\_\_ **(C)**\_\_\_\_\_ **(W)**\_\_\_\_\_

**Email of Person doing work::** \_\_\_\_\_

**I, as property owner for the above mentioned property, am aware of all work described above and give my consent to the aforementioned person to do the work.**

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date Signed

# VILLAGE OF WAPPINGERS FALLS

## POOL PERMIT APPLICATION

POOL PERMIT APPLICATION # \_\_\_\_\_ -- \_\_\_\_\_

[ ] Pool - Above Ground : [ ] Pool - In-Ground : [ ] Other : \_\_\_\_\_

APPLICANT : \_\_\_\_\_

ADDRESS : \_\_\_\_\_ PHONE : \_\_\_\_\_

OWNER: \_\_\_\_\_

ADDRESS : \_\_\_\_\_ PHONE : \_\_\_\_\_

BUILDER : \_\_\_\_\_

ADDRESS : \_\_\_\_\_ PHONE : \_\_\_\_\_

BUILDING SITE LOCATION: \_\_\_\_\_

TAX GRID NUMBER : \_\_\_\_\_ ([https://gis.dutchessny.gov/parcelaccess/parcelaccess\\_map.htm](https://gis.dutchessny.gov/parcelaccess/parcelaccess_map.htm))

ZONING DISTRICT : \_\_\_\_\_

### PROPERTY INFORMATION

Dimensions: Width: \_\_\_\_\_ ft X Depth: \_\_\_\_\_ ft = Lot Area: \_\_\_\_\_ sq.ft

Number of existing structures on the property: \_\_\_\_\_ (i.e garages, shed, deck, etc)

Existing size of structures (dimensions):

1.Garage: Width \_\_\_\_\_ ft. X Lenght \_\_\_\_\_ ft = Total foot print: \_\_\_\_\_

2.Shed: Width \_\_\_\_\_ ft. X Lenght \_\_\_\_\_ ft. = Total foot print : \_\_\_\_\_

3.Deck: Width \_\_\_\_\_ ft. X Lenght \_\_\_\_\_ ft. = Total foot print : \_\_\_\_\_

4.Patio: Width \_\_\_\_\_ ft. X Lenght \_\_\_\_\_ ft. = Total foot print : \_\_\_\_\_

5. \_\_\_\_\_: Width \_\_\_\_\_ ft. X lenght \_\_\_\_\_ ft. = Total foot print: \_\_\_\_\_

Total Existing Lot Coverage: \_\_\_\_\_

Lot Coverage divided by Lot Area = \_\_\_\_\_ (Percentage of Lot Coverage)

Percentage lot coverage allowed \_\_\_\_% for district minus percentage of lot coverage above \_\_\_\_% = difference \_\_\_\_%

### PROJECT DESCRIPTION :

Estimated cost of Project: \_\_\_\_\_

(Check all that apply)

[ ] Pool - Above Ground: Size \_\_\_\_\_ Other : \_\_\_\_\_ Size \_\_\_\_\_

[ ] Pool - In Ground: Size \_\_\_\_\_

### Proposed Setback Minimums:

Distance of Structure from ... Front Line: \_\_\_\_\_ Rear Line : \_\_\_\_\_ Left Side : \_\_\_\_\_ Right Side: \_\_\_\_\_

Proposed Lot Coverage: \_\_\_\_\_

### Required Submittals:

[ ] Construction Drawings Stamped and Signed

[ ] Attached Plot Plan or Survey

[ ] Pool specifications

[ ] Consent Form from Homeowner

[ ] Pool Barrier specifications

[ ] INSURANCE / WORKERS COMPENSATION

[ ] Alarm specifications

[ ] Village Variance - if applicable (Attach ZBA resolution)

It is understood that authorization is hereby given for the Building Inspector/Zoning Administrator/Code Enforcement Officer to enter premises for purposes of inspections prior to the issuance of the Certificate of Occupancy.

All inspection are listed on Building Permit. All applications MUST be completed before review by an inspector.

Signature of Owner/Contractor/Agent

Date Signed

Zoning Dept. Use:

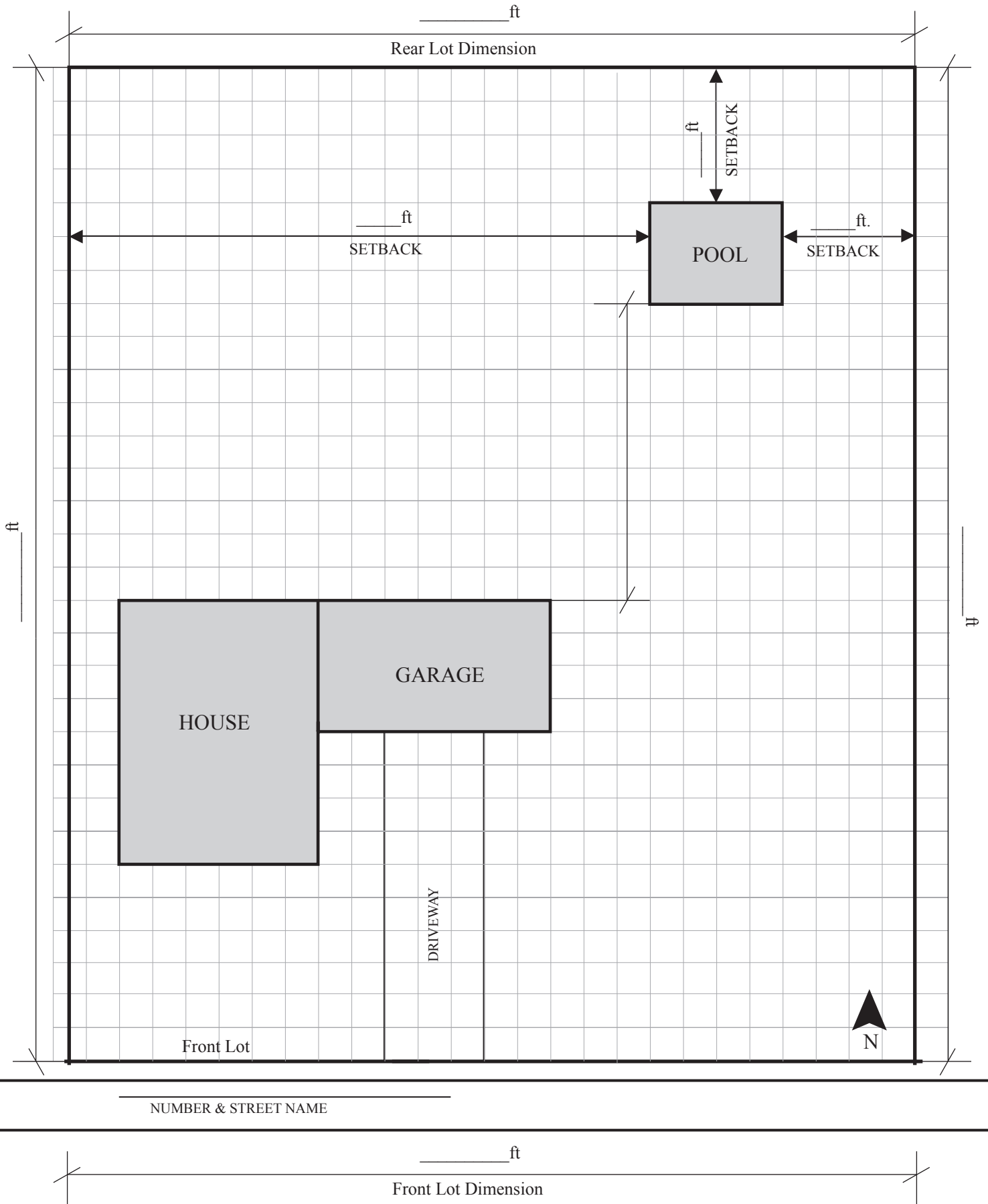
[ ] FEE : \_\_\_\_\_ Receipt # \_\_\_\_\_ Check # \_\_\_\_\_ Cash

[ ] Code Enforcement Officer Approval

Date

# VILLAGE OF WAPPINGERS FALLS

## SITE PLAN - LOCATION PLAN



**\*Village of Wappingers Falls Zoning Regulations for Residence Districts (§ 151-16) -**

**Swimming pool shall be considered structures and require a minimum distance of 5ft to Side Line and to Rear Line (Setback).**

**Private pools shall not be located within a front yard in any residential district.**

# VILLAGE OF WAPPINGERS FALLS

## APPLICATION FOR A BUILDING PERMIT

### IMPORTANT NOTICES: READ & SIGN

1. Work conducted pursuant to a building permit must be visual inspected by the Code Enforcement Office and must conform to the New York State Uniform Fire Prevention and Building Code, the Code of Ordinances of the Village of Wappingers Falls and all other applicable codes, rules or regulations.
2. It is the owner's responsibility to contact the Code Enforcement Office at 845-297-5277 Monday through Friday from 9:00 a.m. to 3:30 p.m. at least 48 hours before the owners wishes to have an inspection conducted . More than one inspection may be necessary. This is especially true for "internal work" which will eventually be covered from visual inspection by additional work (i.e., electrical work later to be covered by a wall)

**DO NOT PROCEED TO THE NEXT STEP OF CONSTRUCTION IF SUCH "INTERNAL WORK" HAS NOT BEEN INSPECTED.** Otherwise, work may need to be removed at the owner's or contractor's expense to conduct the interior inspection. Close coordination with the Code Enforcement Office will greatly reduce this possibility.

3. **OWNER HEREBY AGREES TO ALLOW THE CODE ENFORCEMENT OFFICE TO INSPECT THE SUFFICIENCY OF THE WORK BEING DONE PURSUANT TO THIS PERMIT, PROVIDE, HOWEVER, THAT SUCH INSPECTION(S) IS(ARE) LIMITED TO THE WORK BEINGN CONDUCTED PURSUANT TO THIS PERMIT AND ANY OTHER NON WORK-RELATED VIOLATIONS WHICH ARE READILY DISCERNIBLE FROM SUCH INSPECTION(S).**
4. New York State law requires contractors to maintain Worker's Compensation and Disability Insurance for their employees. No permit will be issue unless currently valid Worker's Compensation and Disability Insurance certificates are attached to this application or are on file with the Bureau of Fire Prevention and Inspection Services. If the contractor believes he/she is exempt from the requirements to provide Worker's Compensation and/or Disability Benefits, the contractor must complete form BP-1 attached hereto.
5. If a Certificate of Occupancy is required, the structure shall not be occupied until said certificate has been Issued. Section 64-9 (a) Village Code
6. Work undertaken pursuant to this permit is conditioned upon and subject to any state and federal regulations relating to asbestos material.
7. The permit does not include any privilege of encroachment in, over, under, or upon any city street or right-of-way.
8. The building permit card must be displayed so as to be visible from the street nearest to the site of the work being conducted.

I, \_\_\_\_\_, the above-named applicant, hereby attest that I am the lawful owner of the property described within or am the lawful Contractor /Agent of said owner and affirm under the penalty of perjury that all statements made by me on this applications are true.

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Signature of Owner/Contractor/Agent

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Date Signed

**VILLAGE OF WAPPINGERS FALLS**  
**POLICY ON CONSTRUCTION INSPECTIONS**

**Inspections are required under NYS and Village Law. The following inspections are required to be schedule by the contractor and/or property owner at a minimum 24 hours BEFORE the inspection is needed. In some cases more time is require before an inspection takes place. (see below) Failing to schedule required inspections is a violation of the Village Law and legal action may be taken against you and/or a STOP WORK ORDER issued if you fail to schedule the required inspections.**

**FOOTINGS** - When the excavation for footings is completed and before footings are poured. Soil bearing test are the responsibility of the homeowner/contractor. Must call to schedule **48 hours BEFORE pouring concrete** in order to allow for corrections.

**FOUNDATION WALLS** - When the foundation forms (for poured walls) have been erected, and before any backfilling has taken place, **48 hours BEFORE pouring**. Block walls may require intermittent inspections for reinforcing rods or other details that may be included on designed plan. Also for block walls schedule an inspection before back-filling.

**ROUGH PLUMBING**

**FINAL PLUMBING**

**FINAL ELECTRICAL INSPECTION** -The following are the **ONLY** Electrical Agencies accepted by the Village of Wappingers Falls:

New York Board: Contact : Pat Decina - 298 - 6792

Z3 Consultants, Inc. : Contact: Gary Beck - 471- 9370

Atlantic Inland : Contact - Bill Jaycox (845) 876-8795

Commonwealth Electrical Insp. Agency: Contact : Ron Henry 562-8429

Middle Department Inspection Agency: Contact: David J. William - 1 800-USE-MDIA

New York Inspection Agency: Contact - Tom LeJeune - 373-7308

Electrical Underwrites of NY, LLC: Contact : Ernest C. Bello Jr. - 569-1759

Swanson Consulting, Inc.: Contact : J.O. Swanson - 496-4443

NY Electrical Inspectors : Contact : Jerry Caliendo (845) 294 - 7695

SWIS - State Wide Inspection Services (914) 909 - 4471

**FINAL INSPECTION** - When all work is completed and before any occupancy of building or structure. Electrical, plumbing and fire inspections must also be completed.

**NO CERTIFICATE OF OCCUPANCY** - Will be issued for any building permit until all required inspections have been completed and work accepted.

**TIME LIMITS** - Work must begin within 6 (six) months from date of permit issue. Permit expires 1(one) year from date of issue. Failure to schedule any inspections before the expiration date of the permit is a violation of the Village Law. Any violation is subject to the applicable fee.

**Fire Inspector, Building Inspector, Code Enforcement Officer, Zoning Administrator and Plumbing Inspector can be reached at 297-5277. Electrical Inspectors are third-party inspectors and are listed on the electrical permit package.**

I, \_\_\_\_\_, the above-named applicant, hereby attest that I am the lawful owner of the property described within or am the lawful Contractor /Agent of said owner and I understand that is my responsibility to call and schedule the inspections required under NYS and Village Laws.

\_\_\_\_\_  
Signature of Owner/Contractor/Agent

\_\_\_\_\_  
Date Signed

# VILLAGE OF WAPPINGERS FALLS

## Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance Coverage for a 1,2,3 or 4 Family, Owner-occupied Residence

*\*\* This form can not be used to waive the worker's compensation rights or obligations of any party. \*\**

Under penalty of perjury, I certify that I am the owner of the 1,2,3 or 4 family, owner-occupied residence (including condominiums) listed on the building permit that I am applying for, and I am not required to show specific proof of worker's compensation insurance coverage for such residence because: (please check the appropriate box)

- ☐ I am performing all the work for which the building permit was issued
- ☐ I am not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping me perform such work.
- ☐ I have a homeowners insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total or less than 40 hours per week (aggregate hours for all paid individuals on the job site) for which the building permit is issued.

I also agree to either:

Acquire appropriate worker's compensation coverage and provide appropriate proof of the coverage on forms approved by the Chair of the NYS Worker's Compensation Board to the government entity issuing the building permit if I need to hire or pay individuals a total of 40 hour or more per week (aggregate hours for all paid individuals on the job site) for work indicated on the building permit, or if appropriate file a CE-200 exemption form; OR

Have the general contractor, performing the work on the 1,2,3 or 4 family, owned-occupied residence (including condominiums) listed on the building permit that I am applying for, provide appropriate proof of workers compensation coverage or proof of exemption from that coverage on forms approved by the Chair of NYS Worker's Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on he job site) for work indicated on the building permit.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Homeowner's Name Printed

Home Telephone Number \_\_\_\_\_

Property Address that requires the building permit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of  
\_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(County Clerk or Notary Public)

Once notarized, this BP-1 form serves as an exemption for worker's compensation and disability benefits insurance coverage.

## POOL BARRIER AND ALARM REQUIREMENTS

### §RAG105 BARRIER REQUIREMENTS

**§RAG105.1 Application.** The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

**§RAG105.2 Outdoor swimming pool.** An outdoor swimming pool, including an in-ground, aboveground or on-ground pool, hot tub or spa shall be provided with a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an aboveground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1.75 inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a 1.25-inch (32 mm) square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to not more than 1.75 inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1.75 inches (44 mm).
8. Access gates shall comply with the requirements of §RAG105.2, Items 1 through 7, and shall be securely locked with a key, combination or other child-proof lock sufficient to prevent access to the swimming pool through such gate when the swimming pool is not in use or supervised. Pedestrian

access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:

8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate, and

8.2. The gate and barrier shall have no opening greater than 0.5 inch (12.7 mm) within 18 inches (457 mm) of the release mechanism.

9. Where a wall of a dwelling serves as part of the barrier one of the following conditions shall be met:

9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F1346; or

9.2. All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or

9.3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.

10. Where an aboveground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then:

10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access, or

10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of §RAG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

**§RAG105.3 Indoor swimming pool.** All walls surrounding an indoor swimming pool shall comply with §RAG105.2, Item 9.

**§RAG105.4 Prohibited locations.** Barriers shall be located so as to prohibit permanent structures, equipment or similar objects from being used to climb the barriers.

**§RAG105.5 Barrier exceptions.** Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in §RAG107, shall be exempt from the provisions of this appendix.

## **1220.5. Swimming pool alarms.**

**(b) Definitions.** The terms “approved,” “commercial swimming pool,” “residential swimming pool,” “swimming pool,” “substantial damage,” and “substantial modification” shall, for the purposes of this section, have the meanings ascribed in subdivision (b) of section 1221.3 of Part 1221 of this Title.

**(c) Pool alarms.** Each residential swimming pool installed, constructed or substantially modified after December 14, 2006 and each commercial swimming pool installed, constructed or substantially modified after December 14, 2006 shall be equipped with an approved pool alarm which:

(1) is capable of detecting a child entering the water and giving an audible alarm when it detects a child entering the water;

(2) is audible poolside and at another location on the premises where the swimming pool is located;

(3) is installed, used and maintained in accordance with the manufacturer's instructions;

(4) is classified by Underwriter's Laboratory, Inc. (or other approved independent testing laboratory) to reference standard ASTM F2208, entitled "Standard Specification for Pool Alarms," as adopted in 2002 and editorially corrected in June 2005, published by ASTM International, 100 Barr Harbor Drive, West Conshohocken, PA 19428; and

(5) is not an alarm device which is located on person(s) or which is dependent on device(s) located on person(s) for its proper operation.

**(d) Multiple pool alarms.** A pool alarm installed pursuant to subdivision (c) of this section must be capable of detecting entry into the water at any point on the surface of the swimming pool. If necessary to provide detection capability at every point on the surface of the swimming pool, more than one pool alarm shall be installed.