

## **Village of Wappingers Falls**

### **Park Usage Guidelines and Fee Schedule**

Park usage by individuals is free. Organized leagues/groups wishing to guarantee park space will follow the procedures below:

1. Reservations for **all** park facilities are to be accompanied by full payment within two (2) weeks of requesting reservation, unless prior arrangements are made with park commission. Failure to make payment will result in automatic cancellation of the reservation. Cancellations less than seven days in advance will **not** be entitled to a refund.

**NOTE: *If a Raindate is required, it must be reserved with the original application. Additional applications will require an additional fee.***

2. Reservation of park facilities, gazebo and/or fields must be made through Ms. Heather McCormick at the Village Hall, 2582 South Avenue, Wappingers Falls (845-297-8773) or through a member of the Village Parks Commission
3. All refuse, decorations and personal equipment must be removed at the end of event.
4. All organized teams and groups must file a certificate of insurance with the Village clerk.
5. If port-a-johns are required, fee must be paid by applicant.
6. No alcoholic beverages are permitted in parks without permit.
7. Open fires are strictly prohibited.
8. Pets must be kept on leash and cleaned up after.
9. Noise must be kept to a minimum and in compliance with Village Noise Codes. **No amplified systems permitted.**
10. All persons are expected to conduct themselves in a decent and respectable manner. Loud and boisterous language or behavior is not permitted. A permit does not mean the park is closed to the general public; courtesy to other groups is expected. All Park Rules must be obeyed at all times.
11. Park Events held by Non-Governmental Agencies or Organizations other than Village Recreation can be no longer than 4 hours. Hours are between 8am-8pm, Saturday & Sunday only.
12. All events need prior approval from the Parks Commission and the Village Board.
13. Parks close at dusk, please leave ample time for clean up.
14. **An official of the Village of Wappingers Falls may cancel a permit or activity at any time without refund due to falsification of application and/or improper behavior.**

**Fee Schedule:** Gazebo at Mesier: \$25.00 for Village Residents & \$50.00 non-residents  
(Proof of residence required)  
Parks, including Mesier, Vets, Temple, Canale, etc.: \$50.00  
Pavilion with restrooms at Veterans Park: \$100.00

## PARK RESERVATION APPLICATION

Name of Group/Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Home Number: \_\_\_\_\_ Cell#: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Time needed: \_\_\_\_\_

I have read and accepted Park usage guidelines and fee schedule

Signature: \_\_\_\_\_

**\*Attach certificate of insurance if required\***



# Village of Wappingers Falls

INCORPORATED 1871

2582 SOUTH AVENUE, DUTCHESS COUNTY, WAPPINGERS FALLS, N.Y. 12590-2701

OFFICE OF

TELEPHONE: (845) 297-8773  
FAX: (845) 298-2645

## HOLD HARMLESS AGREEMENT FOR FACILITIES USE

\_\_\_\_\_  
Date

\_\_\_\_\_ does hereby covenant and agree to defend, indemnify, and hold  
(Name of Organization)  
harmless the **Village of Wappingers Falls** from and against any and all liability, loss, damages, claims, or  
actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent  
permissible by law, arising out of or in connection with the actual or proposed use of the **Village of  
Wappingers Falls** property, facilities and/or services.

\_\_\_\_\_  
(Facility User)